

**NJLMSC Meeting**  
**Sunday, October 23, 2005**

Attendees:

Linda Brown-Kuhn  
Tom Brunson  
Jack Frain  
Darek Hahn  
Chris McGiffin  
Judy Ramirez  
Ed Tsuzuki

Meeting called to order at 2:29pm

- 1) Bylaw discussion – see notes below. Remainder of discussion to be handled by e-mail “conversation.” Chris will request input from board members, who will collect responses and ask for additional feedback/responses, if necessary. Motions will be composed by Chris, and presented at the annual meeting on November 20, 2005.
  - a) Add vice chairman position to bylaws?
    - i) Yes.
  - b) Add Webmaster position to bylaws?
    - i) Yes. As appointment by chairperson. Standing committee position. Not part of EC. USMS registered swimmers may hold voting position.
  - c) Renumber bylaws accurately.
    - i) Yes
  - d) Formal grievance procedure (article 6a).
    - i) Leave as is.
  - e) Set advanced meeting dates?
    - i) Add wording to chairperson’s role description to propose meeting calendar for the year
  - f) Revise sanctions (article 6h) to add responsibility of maintaining a meet calendar “to prevent conflicts”?
    - i) No motion made
  - g) Correct typos/grammatical errors.
    - i) Yes
  - h) e-Mail distribution list.
    - i) Should be maintained by registrar. Used by secretary for communications to NJLMSC membership.
  - i) NJLMSC Record maintenance
    - i) Top Ten/Records chair responsibility includes maintenance of NJLMSC records. Provides updates to Webmaster for posting on website.
  - j) Record application responsibility
    - i) Adopt USMS rule book wording
  - k) Fitness chair appointment
    - i) Standing position
  - l) List other ad hoc positions
    - i) Further discussion required
  - m) Immediate past chair as EC
    - i) No change.
  - n) Meeting attendance
    - i) All general meetings are open. Special EC meetings are not.
  - o) Telephone votes
    - i) Change to include e-mail votes
  - p) LMSC references
    - i) Change to NJLMSC

- q) Required votes for approval (Article 7d)
  - i) Simple majority of NJLMSC board required for approval of vote.
- 2) Clarification of GSM for NJLMSC membership
  - a) Should GSM continue to exist as a club? Yes.
  - b) Darek Hahn moved that the GSM contact name (for registration of club with USMS) will be a volunteer from the GSM membership. MSA
  - c) Should GSM be the default club for NJLMSC swimmers? No. Default will be "unattached." Registration form will provide explanation of all club options and implications. Each club's information to be provided by each club's contact person. Club information should be factual and brief, and not of a "marketing and advertising" nature. This information is due to Tom Brunson by October 30, 2005.
  - d) Ed Tsuzuki moved that the GSM finances be handled outside of the NJLMSC funds. i.e. GSM club fee (of \$50) will be paid by GSM to NJLMSC. 4 in favor, 2 opposed MSA
- 3) Relay fee
  - a) Darek Hahn has suggested that the relay policy (NJLMSC will reimburse for any club's relay entries USMS and FINA zone, national, or world championship meets) be more widely publicized to the entire NJLMSC membership.
- 4) Individual Registration Fee
  - a) Ed Tsuzuki moved that the registration form be changed to indicate that the membership fee be stated as \$26 and that an additional line for receipt of hard copy of the newsletter at \$17 (increase of \$1) be added. MSA
- 5) Club Registration Procedure
  - a) Link to USMS club registration form should be provided on the website (page 13 of [http://www.usms.org/admin/lmschb/lmsc\\_hb\\_reg.pdf](http://www.usms.org/admin/lmschb/lmsc_hb_reg.pdf))
- 6) Membership Promotion
  - a) Registrar will add a line to registration form for referrals.
  - b) Chairperson to provide communication announcing membership campaign.
  - c) Webmaster posts new membership form to website.
  - d) Secretary distributes e-mail to NJLMSC membership to print form and register.
  - e) Membership promotion campaign kicks off on November 1, 2005.
  - f) Registrar will begin tracking new registrations.
  - g) There will be three periods (11/1/05 to 3/31/06, 4/1/06 to 6/30/06, and 7/1/06 to 10/31/06)
  - h) Only current members will be eligible for referral credit and awards.
  - i) Awards will be given 1 week after period closes and will be announced as follows:
    - i) e-mail note
    - ii) Web site posting
    - iii) Fast Lane Newsletter
  - j) Award will be a \$2 discount off 2007 membership fee (for each new swimmer brought in) or a gift certificate for that total amount (swimmer to decide).

Meeting adjourned at 5:13pm